



**GOVERNMENT COLLEGE OF ART AND CRAFT**  
Lichubagan, Agartala, Pin-799006

**Procedures and policies for maintaining and utilizing  
Physical, Academic and Support facilities**

The Laboratories are utilized under supervision of HOD of concerned department. The concerned HOD keeps all records regarding stock of materials and utilizing the laboratory. Library work is maintained and records are kept by the Librarian and Library Assistant. Computers under different departments and Library are used under the supervision of concerned HODs and Librarian respectively. Academic and Administrative records are maintained by concerned sections of the Principal's office of Government College of Art and Craft, Lichubagan, Agartala, Government of Tripura.

Principal  
Govt. College of Art & Craft  
Lichubagan, Agartala