



GOVERNMENT COLLEGE OF ART AND CRAFT

Lichubagan, Agartala, Pin-799010

No.F.2(6)/GCAC/ADMN/2006/66

Dated, 7th June, 2024

Applicants are hereby advised to **take a printout** of all the pages of this guideline, which might help them in every steps of the entire Admission procedure.

General Guidelines for the Applicants for Admission 2024

Courses offered

There are 2 courses offered by the College, namely-

- 1) Eight Semester (Four Years) Honours Degree Course: **Bachelor of Visual Arts (B.V.A.)**
- 2) One Year **Certificate Course in Decorative Arts (C.C.D.A.)**

Applicants seeking admission to any of two courses offered by the college, namely **B.V.A.** and **C.C.D.A.** will have to follow the steps as stated below. It is highly recommended for everyone to read all the instructions and guidelines carefully and to proceed accordingly. Any mistakes committed by any applicant, at any stages of the entire admission procedure, may lead to rejection of candidature of the concerned person. At any stage of the entire admission procedure, the decisions of the Admission Committee will be treated as final.

Submission of Application Form

A) Eligibility criteria:

I) B.V.A.

- Candidates need to pass Higher Secondary or equivalent examination (10+2) from any recognised Board/ University.
- Candidates should secure a minimum of 50% marks in Language subject in 10+2 standard examination. (Important note: Candidates who have Bengali as First Language should mention the marks they have obtained in Bengali. All other candidates should mention the marks they have obtained in English),
- The upper age limit for B.V.A. course is **28 years** as on **01.07.2024**.

II) C.C.D.A.

- Candidates need to pass Secondary or equivalent Examination (10th Standard), from any recognised Board/ University.
- There is no upper age limit for this course.

B) Application & Submission of Application Form (Offline or via E-mail):

1. The Application Form for admission will be available in the college website www.gcactripura.in on **10.06.2024 at 12 noon**. Candidates will be required to open the Application Form by clicking on the appropriate link from the college website and to **download and print the Application Form** for submission.
2. A candidate **may submit the duly filled up Application form physically (Offline mode)** with required documents (self attested) at the Admission Form collection centre of the college office. A candidate need to bring **a photocopy of the filled in Application form** during submission. After submission of Application Form, the authority will provide a received copy to the Applicant. Applicant will have to **bring this received copy during the Common Admission Test (CAT)**, without which, the candidate **may not be allowed** to the said test.

Or

A candidate **may send the duly filled up Application Form via E-mail**, to **agtgcac2023@gmail.com**. In such cases, the Application form should be sent from a valid E-mail id (preferably of the candidate's own). After printing the Application form a candidate need to fill the form duly. Required documents (self attested) should also be enclosed with the Application form. These files may be sent either as **JPEG** or **PDF** document (by taking photographs/ scanning). The total file size should not exceed the limit of **20 Mb**. In such cases, the candidates will need to bring the **original copy of filled up Application Form** (which he / she had sent via Email), **during the Common Admission Test (CAT)**. Without the **original copy of the filled up Application form**, a candidate **may not be allowed** to the Common Admission Test (CAT).

3. Candidates may apply for more than one course/ all the two courses simultaneously. If a candidate wants to apply for more than one course, he/ she will be required to fill up separate forms for each course.

C) List of documents (self attested) to be submitted with the duly filled up Application form (for both physical submission and submission via Email):

- 1/ **Proof of Age** (10th standard Admit card / Birth certificate issued by appropriate authority)
- 2/ **Mark-sheet of 10th Standard Examination** (candidates applying for C.C.D.A. Course)
- 3/ **Mark Sheet of 10+2 Standard Examination** (candidates applying for B.V.A. Course).
- 4/ **Caste / Tribe Certificate** (if applicable) from appropriate authority.
- 5/ **Disability Certificate** (if applicable) from appropriate authority.

(Not submitting the proper documents along with duly filled up Application form, may lead to rejection of candidature of the concerned candidate, even at a later stage)

Guidelines for COMMON ADMISSION TEST (CAT)

- A) Once the procedure of submission of application forms is closed, a List of candidates, eligible for appearing in the Common Admission Test or CAT will be published in the college website on **29/06/2024**. Applicants are hereby requested to check the website www.gcactripura.in for the said list. Candidates, whose names are not in the list, will not be considered as eligible for the next step. Candidates are requested to note the **Serial Number**, displayed against their names in the said list.
- B) Candidates applying for any of the two courses offered by the college will need to qualify in the CAT, in order to be selected for admission to the college.
- C) **Guidelines for Common Admission Test (CAT) for B.V.A applicants:**
1. Candidates will have to make a **Colour Composition** (Practical Test-I) on 11 inches x 14 inches paper, using human and animal figures. Candidates may use Watercolour / Acrylic as medium.
 2. Candidates will have to make a **Pencil study** (Practical Test-II) of some displayed objects / model, on an 11 inches x 14 inches paper.
 3. Candidates will have to write **an essay within 100 words** (Written Test) in Bengali or English on a given topic.
 4. Candidates will have to attend an **Aptitude Test**, after the completion of all the above mentioned tests.
 5. It is to be noted here that, the CAT will be **Exclusively Offline**. Therefore all the candidates will need to be physically present in the college in order to appear in the above mentioned tests.

Date, duration and distribution of marks for the CAT (B.V.A.):

Course	Practical Test (I and II)	Written Test	Aptitude Test 05/07/2024 11 A.M. onwards	Total Marks
	04/07/2024			
	From 12 noon to 2.30 P.M.	From 3 P.M. to 3.30 P.M.		
B.V.A.(H)	Full Marks - 80	Full Marks -10	Full Marks -10	100

D) Guidelines for Common Admission Test (CAT) for C.C.D.A applicants:

1. Candidates will have to make one **Geometric / Floral Design** on paper with colour, on an 11 inches x 14 inches paper. Candidates may use Watercolour / Poster colour / Acrylic as medium.
2. Candidates will have to be physically present at the college on the **same day**, for attending the Aptitude Test.

Date, duration and distribution of marks for the CAT (C.C.D.A.):

Course	Practical & Test 04/07/2024 From 12 noon to 2 P.M.	Aptitude Test 04/07/2024 3 P.M. onwards	Total Marks
C.C.D.A.	Full Marks - 80	Full Marks -20	100

- During the Aptitude Test, candidates will have to produce all relevant **documents & testimonials in original**, to the Admission authority.

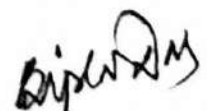
List of documents to be produced by candidates:

- 10th standard Mark Sheet (for C.C.D.A.)
 - 10+2 standard Mark Sheet (for B.V.A.)
 - Proof of age** (Madhyamik Admit Card/ Birth Certificate) for candidates applying for B.V.A. only.
 - Caste / Tribe Certificate** (if applicable).
 - Disability Certificate** (if applicable).
 - International Passport & Visa** (for foreign candidate only).
- Candidates are hereby advised to **show some of the artworks done by themselves, in original**, at the time of **Aptitude Test** (mobile images or photographs will be entertained in this regard).

(If a candidate does not follow the above instruction carefully, he / she may not be allowed at any stage of the Common Admission Test.)

Disclaimer

- If any information provided by a candidate has been found to be not true / false / manipulated, his / her candidature is liable to be summarily rejected at any stage of the entire admission procedure (even if he / she appears in the CAT and passes all the steps of it).
- A candidate should have his / her required educational qualification from a University / Institute / Board which is recognised by the concerned authority. Required educational qualification obtained from any University / Institute / Board which is not recognised by the concerned authority, will not be entertained.



(BIPLAB DAS)
Convener
Admission Committee

Serial Number: (To be filled in by office)	
--	--

Admission Form

GOVERNMENT COLLEGE of ART & CRAFT
Agartala, Tripura. PIN- 799010

Session: 2024 - 25

Admission to (Tick in the appropriate box)	
8- Semesters B.V.A. Degree Program	<input type="checkbox"/>
1-Year Certificate Course in Decorative Art	<input type="checkbox"/>

Nationality	
Indian	<input type="checkbox"/>
Other (Please specify)	<input type="checkbox"/>

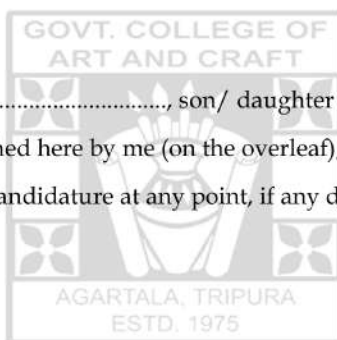
Category	
Gen	<input type="checkbox"/>
SC	<input type="checkbox"/>
ST	<input type="checkbox"/>
OBC	<input type="checkbox"/>
PH	<input type="checkbox"/>

Paste a recent stamp size photograph here
--

1. Name of the Candidate (in BLOCK letters):
2. Father's name: 3. Mother's name:
4. Date of birth (DD/MM/YYYY): 5. Address for correspondence:
- PIN
6. Permanent address:
- PIN
7. Whats App number: 8. E-mail id:
9. Educational qualification:

Standard	Name of Exam. Passed	Board/ University	Year of passing	Div./ Class / Grade	Percentage of mark obtained in Language* (for 10+2 standard only)
10th					_____
10 + 2					
Others (if any)					_____

* Students having Bengali as their first language, should write the percentage of marks they have got in Bengali. All other students should write the percentage of marks they have got in English language.

Declaration by the candidate

I, Sri/ Smt., son/ daughter of

hereby solemnly declare that the information furnished here by me (on the overleaf), is true to the best of my knowledge and belief. The college authority has the full right to terminate my candidature at any point, if any discrepancy is found anywhere regarding this information.

Date:

Place:

.....

Signature of candidate

Please read the following instructions carefully:

1. Self attested copies of the following documents must be submitted along with the duly filled up Application form: 10+2 Standard Marksheet (for candidates applying for B.V.A. Course), 10th Standard Marksheet (for candidates applying for C.C.D.A. Course), Proof of age (for candidates applying for B.V.A. Course), Caste Certificate/ Physically Challenged Certificate (for candidates falling under the respective categories). Candidates who will send the Application Form via E-mail, will have to attach photos / scanned copies of the above mentioned documents, along with the Form.
2. Candidate who will physically submit the duly filled-up Application Form at the office, should bring a photocopy of the same, which will be given back to the candidate after receiving the form. Such candidates must bring and show the received copy of the submitted (Offline) Application form at the time of Common Admission Test, without which the candidate may not be allowed in the Common Admission Test (CAT).
3. Candidates who will send the duly filled-up Application Form through E-mail, should bring the Original copy of the Application Form, without which the candidate may not be allowed in the Common Admission Test (CAT).
4. For the Practical Test, college authority will provide Drawing papers to the candidates. However, the Candidates have to bring art materials like: drawing board, pencils, pens, eraser, brushes, colour, palette, water pot etc. by themselves.
5. At the time of Aptitude Test, candidates have to produce following documents in original, along with self-attested copies of each document:

Mark-sheets, Age proof (10th Standard Admit Card/ Birth Certificate issued by competent authority), Citizenship Certificate/ PRTC, Passport & VISA (for foreign candidate), Caste Certificate/ Physically Challenged Certificate (if any).



Verification

(Office use only)

Following Original documents have been verified by me:

Testimonials	Whether submitted self attested copies	Remarks
Proof of age (for B.V.A.)		
10th Standard Mark-sheet (for C.C.D.A.)		
10+2 Standard Mark-sheet (for B.V.A.)		
Caste Certificate (If any)		
Physically Challenged Certificate (If any)		
Passsport & VISA (for foreign candidates only)		
Others (mention specifically in the 'Remarks' section)		

.....
Signature of verifying authority, with date